

# INFORMATION BULLETIN

## JOB TRAINING PARTNERSHIP ACT

Employment Development Department

Number: B98-40

Date: November 9, 1998  
Expiration Date: 6/30/99  
69:24:cg

TO: SERVICE DELIVERY AREA ADMINISTRATORS  
PRIVATE INDUSTRY COUNCIL CHAIRPERSONS  
JTPD PROGRAM OPERATORS  
EDD JOB SERVICE OFFICE MANAGERS  
JTPD STAFF

SUBJECT: TITLE II AND TITLE III PERFORMANCE STANDARDS FOR  
PROGRAM YEAR (PY) 1998-99.

The purpose of this information bulletin is to provide Service Delivery Areas (SDA) with an update on the status of the Title II and Title III Performance Standards for PY 1998-99. The Department of Labor (DOL) issued Training and Employment Guidance Letter (TEGL) 12-97 on June 30, 1998, to provide states with information on the changes in the Secretary's required performance measures for PY 1998-99. On August 5, 1998, the DOL issued TEGL 12-97, Change 2, to transmit the most recent economic data and the performance standards worksheets for PY 1998-99. These TEGLs are available on the internet at <http://www.ttrc.doleta.gov/common/directives/>.

The Job Training Partnership Division (JTPD) is currently waiting for DOL to issue the PY 1998-99 Technical Assistance Guide to Performance Standards. The Guide contains information that is needed before we can issue the JTPA Title II and Title III Performance Standards Directives for PY 1998-99. The required information includes:

- The welfare ratio that California uses to compute the standards for two of the Title II core performance measures, the Adult Welfare Follow-up Entered Employment Rate and the Adult Welfare Follow-up Weekly Earnings.
- The extreme values for both Title II and Title III performance measures.
- The performance ranges for the Title II core measures.
- The regression models for the Title II noncore measures, Adult Entered Employment Rate, Adult Wage at Placement, Follow-up Weeks Worked, Cost per Adult Entered Employment, and Cost Per Youth Positive Termination.

As soon as this information becomes available, JTPD will issue the Title II and Title III Performance Standards Directives for PY 1998-99. The new regression models for

PY 1998-99 also include additional factors that will require some minor modifications to the Job Training Automation (JTA) system before they can be entered to run

performance standards. These changes will be completed and released prior to the second quarter reporting period.

In the interim, the attached worksheets can be used to manually calculate performance standards for the following measures:

Core Performance Measures:

- Title II Adult Follow-up Employment Rate
- Title II Adult Follow-up Weekly Earnings
- Title II Youth Positive Terminations Rate
- Title III Entered Employment Rate

Non-core Performance Measures:

- Title II Youth Employability Enhancement Rate
- Title II Youth Entered Employment Rate
- Title II Entered Employment Rate (Older Workers)
- Title II Average Wage at Placement (Older Workers)
- Title III Average Wage at Placement
- Title III Average Wage at Placement Rate at Termination

In addition to the worksheets, the economic data and general instructions for completing JTPA performance standard worksheets for Title II and Title III are attached to assist you in manually calculating performance standards.

Questions related to Title II performance measures may be directed to Betty Lai, in the Data Analysis Unit at (916) 653-1516. Questions pertaining to Title III performance measures may be directed to Karen Yuke, in the Data Analysis Unit at (916) 654-7585.

/s/ BILL BURKE  
Assistant Deputy Director

Attachments

PY 98 JTPA Performance Standards Worksheet		A. Service Delivery Area's Name		B. SDA Number	
C. Performance Period: PY 1998-99		D. Type of Standard: <input type="checkbox"/> Plan <input type="checkbox"/> Recalculated		E. Performance Measure: <b>Follow-Up Employment Rate (Adult)</b>	
F. Local Factors		G. SDA Factor Values	H. National Average	I. Difference (G – H)	J. Weights
					K. Effect of Local Factors on Performance (I * J)
1. % Female			71.3		-0.050
2. % Age 55 or more			1.9		-0.130
3. % Not a high school graduate			17.8		-0.066
4. % Post-high school (including college)			26.1		0.008
5. % Dropout under age 30			8.1		-0.015
6. % Black (not Hispanic)			26.4		-0.027
7. % Minority male			11.6		-0.026
8. % Cash Welfare recipient			40.9		-0.031
9. % Long term TANF recipient			15.3		-0.018
10. % SSI recipient			3.3		-0.133
11. % Basic skills deficient			47.0		-0.037
12. % Individual with a disability			8.1		-0.096
13. % Lacks significant work history			32.4		-0.055
14. % Homeless			1.7		-0.043
15. % Vietnam-era veteran			2.2		-0.081
16. % Not in the labor force			32.2		-0.108
17. % Unemployed 15 or more weeks			31.9		-0.073
18. % UI claimant or exhaustee			13.2		0.022
19. Unemployment rate			5.7		-0.608
20. Three year growth in earnings in trade			0.0		0.245
21. Annual earnings in retail and wholesale trade			17.3		-0.539
22. % of families with income below poverty level			10.6		-0.211
		L. Total			
		M. NATIONAL DEPARTURE POINT			
		N. Model-Adjusted Performance Level (L+M)			
		O. Governor's Adjustment			
		P. SDA Performance Standard			

PY 98 JTPA Performance Standards Worksheet		A. Service Delivery Area's Name		B. SDA Number	
C. Performance Period: PY 1998-99		D. Type of Standard: <input type="checkbox"/> Plan <input type="checkbox"/> Recalculated		E. Performance Measure: <b>Follow-Up Weekly Earnings (Adult)</b>	
F. Local Factors		G. SDA Factor Values	H. National Average	I. Difference (G - H)	J. Weights
					K. Effect of Local Factors on Performance (I * J)
1. % Female			71.3		-0.683
2. % Age 55 or more			1.9		-0.610
3. % Not a high school graduate			17.8		-0.145
4. % Post-high school (including college)			26.1		0.334
5. % Dropout under age 30			8.1		-0.088
6. % Black (not Hispanic)			26.4		-0.177
7. % Other minority			13.2		-0.065
8. % Minority male			11.6		-0.306
9. % Cash Welfare recipient			40.9		-0.072
10. % Long term TANF recipient			15.3		-0.086
11. % SSI recipient			3.3		-0.265
12. % Basic skills deficient			47.0		-0.286
13. % Individual with a disability			8.1		-0.315
14. % Limited English-language proficiency			3.1		-0.251
15. % Lacks significant work history			32.4		-0.098
16. % Homeless			1.7		-0.136
17. % Not in the labor force			32.2		-0.044
18. % Unemployed 15 or more wks			31.9		-0.076
19. % UI claimant or exhaustee			13.2		0.081
20. Preprogram wage			3.3		10.132
21. % No preprogram wage			47.1		0.649
22. Unemployment rate			5.7		-1.716
23. Annual earnings in retail and wholesale trade			17.3		2.790
24. % Employed in manufacturing, agriculture and mining			20.3		0.580
25. % of families with income below poverty level			10.6		-0.984
		L. Total			
		M. NATIONAL DEPARTURE POINT			
		N. Model-Adjusted Performance Level (L+M)			
		O. Governor's Adjustment			
		P. SDA Performance Standard			

PY 98 JTPA Performance Standards Worksheet		A. Service Delivery Area's Name		B. SDA Number	
C. Performance Period: PY 1998-99		D. Type of Standard: <input type="checkbox"/> Plan <input type="checkbox"/> Recalculated		E. Performance Measure: <b>Positive Terminations Rate (Youth)</b>	
F. Local Factors		G. SDA Factor Values	H. National Averages	I. Difference (G - H)	J. Weights
					K. Effect of Local Factors on Performance (I * J)
1. % Age 14 to 15			8.9		-0.037
2. % Student (high school or less)			34.8		0.052
3. % School dropout (high school or less)			32.4		-0.014
4. % Post-high school (including college)			6.4		0.026
5. % Black (not Hispanic)			30.9		-0.036
6. % Cash welfare recipient			31.5		-0.039
7. % Welfare-to-work program participant			8.1		-0.030
8. % Youth parent			31.8		-0.019
9. % Basic skills deficient			60.7		-0.021
10. % Lacks significant work history			61.4		-0.018
11. % Offender			11.6		-0.029
12. % Homeless			1.7		-0.026
13. % Not in the labor force			56.3		-0.014
14. % Unemployed 15 or more weeks			18.4		-0.042
15. Unemployment rate			5.7		-0.255
16. Three year growth in earnings in trade			0.0		0.150
17. % Employed in manufacturing, agriculture and mining			20.3		-0.114
18. Employee/resident worker ratio			97.2		-0.049
		L. Total			
		M. NATIONAL DEPARTURE POINT			
		72.00			
		N. Model-Adjusted Performance Level (L+M)			
		O. Governor's Adjustment			
		P. SDA Performance Standard			

PY 98 JTPA PERFORMANCE STANDARDS WORKSHEET			A. Service Delivery Area's Name		B. SDA Number	
C. Performance Period: PY 1998-99		D. Type of Standards: <input type="checkbox"/> Plan <input type="checkbox"/> Recalculated		E. Performance Measure: <b>Entered Employment Rate (Title III)</b>		
F. Local Factors		G. SDA Factor Values	H. National Averages	I. Differences (G-H)	J. Weights	K. Effect of Local Factors On Performance (I * J)
1. % Female			55.2		-0.023	
2. % Age 55 or more			8.2		-0.092	
3. % Not a high school graduate			8.2		-0.058	
4. %College Graduate			12.2		0.005	
5. % Black			14.5		-0.038	
6. % Minority male			10.4		-0.014	
7. % Cash welfare recipient			2.7		-0.076	
8. % Basic skills deficient			34.9		-0.026	
9. % Individual with disabilities			3.1		-0.090	
10.% Offender			5.2		-0.014	
11.% Displaced homemaker			1.5		-0.042	
12. % Unemployed 15 or more weeks			36.1		-0.046	
13. % UC claimant			64.8		0.016	
14. %Unemployment rate			5.7		-0.186	
15. Employed in manufacturing, agriculture, and mining			20.3		-0.140	
16.%Families with income below poverty			10.6		-0.179	
17. Employee/resident worker ratio			97.2		-0.131	
L. Total						
M. National Departure Point						73.00
N. Model-Adjusted Performance Level (L+M)						
O. Governor's Adjustment						
P. SDA Performance Standard						

PY 98 JTPA Performance Standards Worksheet		A. Service Delivery Area's Name		B. SDA Number	
C. Performance Period: PY 1998-99		D. Type of Standard: <input type="checkbox"/> Plan <input type="checkbox"/> Recalculated		E. Performance Measure: <b>Employability Enhancement Rate (Youth)</b>	
F. Local Factors		G. SDA Factor Values	H. National Averages	I. Difference (G - H)	J. Weights
					K. Effect of Local Factors on Performance (I * J)
1. % Age 14 to 15			8.9		0.116
2. % Age 16 to 17			31.6		0.107
3. % Student (high school or less)			34.8		0.174
4. % Cash welfare recipient			31.5		-0.025
5. % Welfare-to-work program participant			8.1		-0.040
6. % Youth parent			31.8		-0.032
7. % Not in the labor force			56.3		0.079
8. % Employed in manufacturing, agriculture and mining			20.3		-0.272
		L. Total			
		M. NATIONAL DEPARTURE POINT			
		N. Model-Adjusted Performance Level (L+M)			
		O. Governor's Adjustment			
		P. SDA Performance Standard			

PY 98 JTPA Performance Standards Worksheet		A. Service Delivery Area's Name		B. SDA Number	
C. Performance Period: PY 1998-99		D. Type of Standard: <input type="checkbox"/> Plan <input type="checkbox"/> Recalculated		E. Performance Measure: <b>Entered Employment Rate (Youth)</b>	
F. Local Factors		G. SDA Factor Values	H. National Averages	I. Difference (G - H)	J. Weights
					K. Effect of Local Factors on Performance (I * J)
1. % Female			61.2		-0.059
2. % Age 14 to 15			8.9		-0.286
3. % Age 16 to 17			31.6		-0.052
4. % Student (high school or less)			34.8		-0.183
5. % School dropout (high school or less)			32.4		-0.145
6. % Black (not Hispanic)			30.9		-0.057
7. % Minority male			18.4		-0.027
8. % Cash welfare recipient			31.5		-0.034
9. % SSI recipient			3.7		-0.052
10. % Basic skills deficient			60.7		-0.036
11. % Lacks significant work history			61.4		-0.022
12. % Offender			11.6		-0.036
13. % Not in labor force			56.3		-0.097
14. % Unemployed 15 or more weeks			18.4		-0.056
15. Unemployment rate			5.7		-0.657
16. % of families with income below poverty level			10.6		-0.376
		L. Total			
		M. NATIONAL DEPARTURE POINT			
		N. Model-Adjusted Performance Level (L+M)			
		O. Governor's Adjustment			
		P. SDA Performance Standard			



PY 98 JTPA Performance Standards Worksheet		A. Service Delivery Area's Name		B. SDA Number	
C. Performance Period: PY 1998-99		D. Type of Standard: <input type="checkbox"/> Plan <input type="checkbox"/> Recalculated		E. Performance Measure: <b>Entered Employment Rate (Sec. 204(d) Older Workers)</b>	
F. Local Factors		G. SDA Factor Values	H. National Averages	I. Difference (G - H)	J. Weights
					K. Effect of Local Factors on Performance (I * J)
1. % Female			69.4		-0.033
2. % Age 62-64			12.5		-0.055
3. % Age 65 plus			22.7		-0.086
4. % Cash welfare recipient			9.0		-0.086
5. Individual with a disability			10.3		-0.116
6. % Lacks significant work history			23.4		-0.080
7. % Not in labor force			26.1		-0.057
8. % Unemployed 15 or more weeks			41.5		-0.031
9. % UI claimant or exhaustee			20.3		0.051
10. Annual earnings in retail and wholesale trade			17.3		-0.763
11. % Employed in manufacturing, agriculture and mining			20.3		-0.469
		L. Total			
		M. NATIONAL DEPARTURE POINT			
		N. Model-Adjusted Performance Level (L+M)			
		O. Governor's Adjustment			
		P. SDA Performance Standard			

PY 98 JTPA Performance Standards Worksheet		A. Service Delivery Area's Name		B. SDA Number	
C. Performance Period: PY 1998-99		D. Type of Standard: <input type="checkbox"/> Plan <input type="checkbox"/> Recalculated		E. Performance Measure: <b>Average Wage at Placement (Sec. 204(d) Older Workers)</b>	
F. Local Factors		G. SDA Factor Values	H. National Averages	I. Difference (G - H)	J. Weights
K. Effect of Local Factors on Performance (I * J)					
1. % Female			69.4		-0.0088
2. % Age 62-64			12.5		-0.0029
3. % Age 65 plus			22.7		-0.0058
4. % Not a high school graduate			21.1		-0.0031
5. % Post high school (including college)			32.0		0.0075
6. % Minority male			9.3		-0.0056
7. % Cash welfare recipient			9.0		-0.0030
8. % Basic skills deficient			48.9		-0.0049
9. % Limited English-language proficiency			4.2		-0.0028
10. % UI claimant or exhaustee			20.3		0.0064
11. Pre-program wage			3.2		0.2085
12. % No pre-program wage			53.6		0.0055
13. Annual earnings in retail and wholesale trade			17.3		0.1362
14. % of families with income below poverty level			10.6		-0.0737
		L. Total			
		M. NATIONAL DEPARTURE POINT			
		N. Model-Adjusted Performance Level (L+M)			
		O. Governor's Adjustment			
		P. SDA Performance Standard			

PY 98 JTPA PERFORMANCE STANDARDS WORKSHEET			A. Service Delivery Area's Name		B. SDA Number	
C. Performance Period: PY 1998-99		D. Type of Standard: <input type="checkbox"/> Plan <input type="checkbox"/> Recalculated		E. Performance Measure: <b>Average Wage at Placement (Title III)</b>		
F. Local Factors		G. SDA Factor Values	H. National Averages	I. Differences (G-H)	J. Weights	K. Effect of Local Factors On Performance (I * J)
1. % Female			55.2		-0.0107	
2. % Age 55 or more			8.2		-0.0050	
3. % Not a high school grad			8.2		-0.0034	
4. % Post-high school (not a college graduate)			27.3		0.0067	
5. % College graduate			12.2		0.0262	
6. % Black			14.5		-0.0053	
7. % Other minority			9.9		-0.0030	
8. % Minority male			10.4		-0.0034	
9. % Basic skills deficient			34.9		-0.0051	
10. % Individual with disabilities			3.1		-0.0024	
11. % Limited English proficiency			1.5		-0.0102	
12. % Vietnam-era veteran			6.1		-0.0011	
13. % Unemployed 15 or more weeks			36.1		-0.0029	
14. % Dislocation wage			10.3		0.4289	
15. No dislocation wage			7.3		0.0468	
16. Three year growth in earnings in trade			0.0		0.0085	
17. Annual earnings in retail and wholesale trade			17.3		0.1742	
18. % of families with income below poverty level			10.6		-0.0140	
19. Employee/resident worker ratio			97.2		-0.0066	
		L. Total				
		M. National Departure Point				\$9.32
		N. Model-Adjusted Performance (L+M)				
		O. Governor's Adjustment				
		P. SDA Performance Standard				

PY 98 JTPA PERFORMANCE STANDARDS WORKSHEET			F. Service Delivery Area's Name		G. SDA Number	
H. Performance Period: PY 1998-99		I. Type of Standard: <input type="checkbox"/> Plan <input type="checkbox"/> Recalculated		J. Performance Measure: <b>Average Wage at Placement Rate at Termination (Title III)</b>		
F. Local Factors		G. SDA Factor Values	H. National Averages	I. Differences (G-H)	J. Weights	K. Effect of Local Factors On Performance (I * J)
1. % Female			55.2		-0.094	
2. % Age 55 or more			8.2		-0.047	
3. % Not a high school graduate			8.2		-0.025	
4. % Post-high school (not a college graduate)			27.3		0.057	
5. % College graduate			12.2		0.208	
6. % Black			14.5		-0.047	
7. % Other minority			9.9		-0.030	
8. % Minority male			10.4		-0.017	
9. % Basic skills deficient			34.9		-0.048	
10.% Individual with disabilities			3.1		-0.026	
11.% Limited English proficiency			1.5		-0.063	
12.% Vietnam-era veteran			6.1		-0.015	
13.% UI claimant (not profiled and referred)			64.8		-0.072	
14.% UI exhaustee			8.4		-0.072	
15. Dislocation wage			10.3		-3.558	
16. Annual earnings in retail and wholesale trade			17.3		1.243	
17.% Employed in manufacturing, agriculture, and mining			20.3		-0.133	
18. Employee/resident worker ratio			97.2		-0.068	
		L. Total				
		M. National Departure Point				\$91.00
		N. Model-Adjusted Performance (L+M)				
		O. Governor's Adjustment				
		P. SDA Performance Standard				

**PY 98 ECONOMIC PLANNING DATA**

SDA	Population Density (1,000s/sq.mi.)	% Family Income below Poverty Level	Employee/ Resident Worker Ratio	3 Year Growth Rate in Earnings in retail/wholesale
	(LMID:CY 97)	(LMID:CY97)	(DOL:CY 90)	(DOL:CY 93-96)
Anaheim	6.67	7.4	100.2	-0.8
Butte	0.12	12.2	97.7	-4.4
Carson/Lomita/Torrance	2.34	11.6	105.6	-2.4
Contra Costa	1.14	4.6	83.0	0.0
Co. of Alameda	1.45	4.9	99.6	1.3
Foothill	2.34	11.6	105.6	-2.4
Fresno	0.13	16.8	102.5	-2.6
Golden Sierra	0.08	5.6	80.3	-0.4
Humboldt	0.04	12.8	101.4	-3.5
Imperial	0.03	20.8	100.7	-1.8
Kern/Inyo/Mono	0.03	13.4	102.2	-3.1
Kings	0.09	15.0	99.2	-4.1
Long Beach	2.34	11.6	105.6	-2.4
Los Angeles City	7.00	14.9	105.6	-2.4
Los Angeles County	2.34	11.6	105.6	-2.4
Madera	0.05	13.1	86.9	6.9
Marin	0.47	3.0	84.1	2.1
Mendocino	0.02	11.0	99.4	-4.6
Merced	0.10	15.4	94.1	-3.5
Monterey	0.11	8.5	98.7	-1.7
Mother Lode	0.03	7.3	89.5	-23.5
Napa	0.16	4.6	93.2	-6.4
Nortec	0.01	11.9	96.6	0.7
NCC	0.05	13.3	94.2	-4.4
NOVA	4.70	2.9	108.2	11.3
Oakland	6.92	16.7	99.6	1.3
Orange	2.86	4.1	100.2	-0.8
Richmond	3.07	13.5	83.0	0.0
Riverside	0.19	8.4	84.4	0.1
Sacramento	1.18	9.8	104.4	-1.0
San Benito	0.03	7.3	77.4	-2.7
San Bernardino City	3.27	19.5	83.9	-0.8
San Bernardino County	0.07	9.1	83.9	-0.8
San Diego	0.65	8.1	98.8	0.8
San Francisco	7.00	9.7	148.3	-1.7
San Joaquin	0.38	12.0	94.8	-4.3

## PY 98 ECONOMIC PLANNING DATA

SDA	Population Density (1,000s/sq.mi.)	% Family Income below Poverty Level	Employee/ Resident Worker Ratio	3 Year Growth Rate in Earnings in retail/wholesale
	(LMID:CY 97)	(LMID:CY97)	(DOL:CY 90)	(DOL:CY 93-96)
San Luis Obispo	0.07	6.8	98.4	-2.6
San Mateo	1.56	4.3	92.3	-0.1
Santa Ana	7.00	12.5	100.2	-0.8
Santa Barbara	0.15	7.4	102.5	-0.4
Santa Clara	1.02	5.7	108.2	11.3
Santa Cruz	0.55	6.2	89.1	1.3
SELACO	2.34	11.6	105.6	-2.4
Shasta	0.04	11.0	100.3	-7.8
Solano	0.45	6.0	76.2	-0.4
Sonoma	0.27	5.2	87.3	3.3
South Bay	2.34	11.6	105.6	-2.4
Stanislaus	0.28	11.4	93.7	-3.2
Tulare	0.07	18.0	94.7	-1.4
Ventura	0.39	5.0	83.5	-1.6
Verdugo	2.34	11.6	105.6	-2.4
Yolo	0.15	9.8	107.4	-0.3
State	0.21	9.3	100.0	-1.4

## PY 98 ECONOMIC PLANNING DATA

SDA	Ave. Annual Earnings in Retail/Wholesale Trade (1,000s)	PY 1998-99 Unemployment Rate	Percent Employed in Mining, Manufacturing, & Agriculture
	(LMID:1990 Census)	(LMID)	(LMID:1990 Census)
Anaheim	21.4	3.5	20.3
Butte	15.7	8.5	12.4
Carson/Lomita/Torrance	24.2	6.4	17.2
Contra Costa	23.7	3.5	9.1
Co. of Alameda	27.9	3.3	15.5
Foothill	24.2	6.4	17.2
Fresno	18.7	13.8	28.8
Golden Sierra	18.4	5.1	11.3
Humboldt	15.0	7.4	16.8
Imperial	16.6	26.1	31.8
Kern/Inyo/Mono	17.8	11.9	29.9
Kings	17.9	12.0	36.3
Long Beach	24.2	6.4	17.2
Los Angeles City	23.6	7.3	15.6
Los Angeles County	24.2	6.4	17.2
Madera	17.3	13.2	41.5
Marin	23.0	2.6	5.4
Mendocino	15.3	8.0	23.3
Merced	16.1	15.5	36.2
Monterey	19.4	10.9	29.4
Mother Lode	14.0	7.8	9.7
Napa	18.0	4.6	23.3
Nortec	14.3	10.6	17.1
NCC	15.7	14.0	27.1
NOVA	34.1	2.2	30.9
Oakland	24.0	6.6	13.1
Orange	28.2	2.6	17.4
Richmond	18.3	7.5	10.6
Riverside	18.0	7.1	15.8
Sacramento	19.9	5.3	7.0
San Benito	17.7	10.7	40.8
San Bernardino City	16.8	8.6	8.4
San Bernardino County	20.0	5.6	14.5
San Diego	19.9	3.8	12.7
San Francisco	26.8	3.9	6.7
San Joaquin	19.4	10.7	22.4

## PY 98 ECONOMIC PLANNING DATA

SDA	Ave. Annual Earnings in Retail/Wholesale Trade (1,000s)	PY 1998-99 Unemployment Rate	Percent Employed in Mining, Manufacturing, & Agriculture
	(LMID:1990 Census)	(LMID)	(LMID:1990 Census)
San Luis Obispo	15.2	4.4	13.1
San Mateo	28.7	2.5	11.8
Santa Ana	15.1	5.5	25.5
Santa Barbara	18.9	4.7	19.8
Santa Clara	29.1	3.2	27.1
Santa Cruz	18.7	7.4	26.0
SELACO	24.2	6.4	17.2
Shasta	16.4	9.3	10.2
Solano	18.9	6.0	11.5
Sonoma	20.5	3.6	18.2
South Bay	24.2	6.4	17.2
Stanislaus	18.1	12.4	28.9
Tulare	17.4	15.5	38.2
Ventura	20.2	6.1	19.1
Verdugo	24.2	6.4	17.2
Yolo	23.8	5.7	15.3
State	22.9	6.0	17.5



**GENERAL INSTRUCTIONS FOR COMPLETING THE JTPA  
TITLE II PERFORMANCE STANDARDS WORKSHEETS  
FOR PY 1998-99**

The following provides general instructions for completing the JTPA Performance Standards Worksheets including the sources of data and computation methods for the items on the worksheets.

A. Service Delivery Area Name

Enter the SDA name.

B. SDA Number

Enter the JTPA number assigned by the Governor to the SDA.

C. Performance Period

The performance period is preprinted.

D. Type of Standard/Date Calculated

Enter a check in the box next to the appropriate response (i.e., whether the standard is based on the SDA plan or is recalculated based on actual service levels). Enter the date on which the calculations were made.

E. Performance Measure

The name of the appropriate performance measure for which the SDA Performance Standard is being established is preprinted.

F. Column F – Local Factors

The Local Factors determined by the Secretary to have a measurable influence on SDA expected performance levels for each of the performance measures are preprinted.

G. Column G – SDA Factor Values

Enter the SDA values for each Local Factor listed in "Column F." When the worksheets are used for planning purposes, these SDA Factor Values should reflect the characteristics of the participants expected to terminate during the program year. These planning values should be obtained from the SDA. When the worksheets are used to calculate final standards, actual terminnee characteristics should be substituted for the planned Factor Values.

The characteristics of the terminees must be expressed as a percent of the total number of participants who terminate during the program year and received more than objective assessment only (adult terminees for adult models, youth terminees for the youth models). SDA local economic data are provided in Attachment III.

The regression models were developed using PY 1994-95 SPIR data.

H. Column H – National Averages

The national mean data for the Local Factors shown in “Column F” are preprinted. These represent the characteristics for JTPA participants who terminated during PY 1994-95. They do not necessarily represent a desired mix of participants.

I. Column I – Differences

Subtract “Column H” from “Column G” for each Local Factor listed in “Column F” and enter the result in “Column I.”

J. Column J – Weights

The appropriate Weight for each Local Factor listed in “Column F” is preprinted. These Weights indicated the estimated effect of each characteristic on the performance measure in question.

K. Column K- Effect of Local Factors on Performance Expectations

Multiply “Column I” by “Column J” for each Local Factor listed in “Column F,” and enter the result in “Column K.”

L. Block L – Total

Obtain the total of items listed in “Column K” by adding the positive items and subtracting the negative items. This represents the net effect of Local Factors on performance.

M. Block M – National Departure Point

The National Departure Point for each performance measure is preprinted for all measures. The departure points have been set at the 25<sup>th</sup> percentile for the entered employment measures and at the 40<sup>th</sup> percentile for earnings measures.

N. Block N – Model-Adjusted Performance Level

Add “Block L” to “Block M.” Enter the result in “Block N.” This figure represents the Model-Adjusted Performance Level.

O. Block O – Governor’s Adjustment

The Governor may adjust the Model-Adjusted Performance Level to account for additional circumstances, to include a productivity improvement factor, or to allow for statistical impression.

Although the adjustment models produce meaningful performance standards for a large majority of SDA’s, under some circumstances, the results may be unacceptably extreme. The Governor will examine individual performance expectations for the SDA’s with extreme values that are considered extreme for Title II Adults, Welfare Adults and Youth.

Combine the adjustments allowed by the Governor and enter in “Block O” the total positive or negative adjustments. If no adjustment is determined to be appropriate, enter a zero in “Block O.” Generally, the Governor’s Adjustment applied at the

beginning of the year for planning purposes should also be applied at the end of the year to determine actual standards. However, it should be recalculated based on actual data if possible. Further, additional adjustments may be made for circumstances that vary from the beginning to the end of the year due to unanticipated circumstances that occurred during the year.

P. Block P – SDA Performance Standard

Combine “Block O” with “Block N” and enter the result in “Block P.”

NOTE: The user is reminded that National Averages and Weights (preprinted in Columns “H” and “J”) and the National Departure Points in “Block M” must not be changed when calculating the expected performance level to preserve the integrity of the modeling approach. Further, all Local Factors must be included when computing the Model-Adjusted Performance Level.

**GENERAL INSTRUCTIONS FOR COMPLETING THE JTPA  
TITLE III PERFORMANCE STANDARDS WORKSHEETS  
FOR PY 1998-1999**

The following provides general instructions for completing the JTPA Performance Standards Worksheets including the sources of data and computation methods for the items on the worksheets.

A. Service Delivery Area Name

Enter the SDA name.

B. SDA Number

Enter the JTPA number assigned by the Governor to the SDA.

C. Performance Period

The performance period is preprinted

D. Type of Standard/Date Calculated

Enter a check in the box next to the appropriate response (i.e., whether the standard is based on the SDA plan or is recalculated based on actual service levels). Enter the date on which the calculations were made.

E. Performance Measures

The name of the appropriate performance measure for which the SDA Performance Standard is being established is preprinted.

F. Column F – Local Factors

The Local Factors determined by the Secretary to have a measurable influence on SDA expected performance levels for each of the performance measures are preprinted.

G. Column G – SDA Factor Values

Enter the SDA values for each Local Factor listed in "Column F." When the worksheets are used for planning purposes, these SDA Factor Values should reflect the characteristics of the participants expected to terminate during the program year. These planning values should be obtained from the SDA. When the worksheets are used to calculate final standards, actual terminnee characteristics should be substituted for the planned Factor Values.

The characteristics of the terminees must be expressed as a percent of the total number of participants who terminate during the program year. SDA local economic data provided in Attachment III may be used to determine the SDA Factor Values for local economic conditions.

**NOTE:** The definitions of the local factors are based on the Standardized Program Information Report definitions.

H. Column H – National Averages

The National Averages mean data for the Local Factors shown in “Column F” are preprinted. These represent the characteristics for JTPA terminees served in PY 1994.

I. Column I – Difference

Subtract “Column H” (National Averages) from “Column G” (SDA Factor Values) for each Local Factor listed in “Column F” and enter the result in “Column I”.

J. Column J – Weights

The appropriate Weights for each Local Factor listed in “Column F” is preprinted. These Weights indicate the estimated effect of each characteristic on the performance measure in question.

K. Column K – Effect of Local Factors on Performance Expectations

Multiply “Column I” by “Column J” for each Local Factor listed in “Column F” and enter the result in “Column K”.

L. Block L – Total

Obtain the total of items listed in “Column K” by adding the positive items and subtracting the negative items. This represents the net effect of Local Factors on performance.

M. Block M – National Departure Point

The National Departure Point for each performance measure is preprinted for all departure points. For the EER standard is set at the 25<sup>th</sup> percentile and the departure point for the AWP is shown at the 40<sup>th</sup> percentile. As there is no national standard for the AWP, the Governor has the discretion to set the departure point for that measure. The 40<sup>th</sup> percentile was selected to be consistent with the Title II earnings measures which also use the 40<sup>th</sup> percentile. This worksheet is provided to assist SDAs in measuring performance for Title III earnings.

N. Block N – Model-Adjusted Performance Level

Add the Total “Block L” to the National Departure Point “Block M.” Enter the result in “Block N.” This figure represents the Model-Adjusted Performance Level.

O. Block O – Governor’s Adjustment

The Governor may adjust the Model-Adjusted Performance Level to account for additional circumstances, to include a productivity improvement factor, or to allow for statistical imprecision.

Although the adjustment models produce meaningful performance standards for a large majority of SDAs, under some circumstances, the results may be unacceptably extreme. Governors should examine individual performance expectations for the SDAs with extreme model-adjusted performance levels. The model-adjusted values that are considered extreme for Title III are given in Attachment 4, Tables I and II.

Combine the adjustments allowed by the Governor and enter in "Block O" the total positive or negative adjustment. If no adjustment is determined to be appropriate, enter a zero in "Block O." Generally, the Governor's Adjustment applied at the beginning of the year for planning purposes should also be applied at the end of the year to determine actual standards. However, it should be recalculated based on actual data, if possible. Further, additional adjustments may be made for circumstances that vary from the beginning to the end of the year due to unanticipated circumstances that occurred during the year.

P. Block P – SDA Performance Standard

Combine the Governor's Adjustment in "Block O " with the Model-Adjusted Performance Level in "Block N." Enter the result in "Block P."

NOTE: The user is reminded that National Averages and Weights (preprinted in Column "H" and "J") and the National Departure Points in "Block M" must not be changed when calculating the expected performance level to preserve the integrity of the modeling approach. Further, all Local Factors must be included when computing the Model-Adjusted Performance Level.